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TMB 11/5.2

2 September 1954

### MEMORANDUM FOR EACH MEMBER, TECHNICAL MANAGEMENT BOARD

1. The Agenda for the fifth meeting of the Technical Management Board (TMB 11/5.3) has been approved by the Director, National Security Agency, and a copy is furnished as an inclosure.

<u> REE TED: A721-62</u>

2. The fifth meeting will be held on Wednesday, 15 September 1954, at 0900, in Room 19-232B, Naval Security Station.

3. The following information should be furnished the Executive Secretary by 8 September 1954:

- a. The names and organizational titles of any alternates
- b. The names and organizational titles of any other persons whom you desire to attend.
- c. A certification that all personnel who will attend are cleared and indoctrinated for COMINT.

4. Copies of the minutes (TMB 11/4.7) covering the fourth meeting of the Technical Management Board were previously furnished all members as an inclosure to TMB 11/4.6.

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5. Further information may be obtained from the Chairman or Executive Secretary, phone extension 60242.

Thomas J. Stratton Executive Secretary

Incl:

Agenda for Fifth meeting (TMB 11/5.3)

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TMB 11/5.3

### TECHNICAL MANAGEMENT BOARD

Proposed Agenda for the Fifth' Meeting 15 September 1954, 0900 Room 19-232B, Naval Security Station

I. Opening of the Meeting

A. Introduction of new members

B. Review of Agenda.

II. Reading and approval of minutes of fourth meeting (TMB 11/4.7).

III. Remarks by Director, National Security Agency.

IV. Relationship of other NSA Boards and Committees to Technical Management Board.

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- V. Review of status of TMB Projects.
- VI. Review and discussion of TMB operating procedures.
  - A. Review of present procedures
  - B. Discussion

Thomas J. Stratton Executive Secretary

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TMB 11/5.3